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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Estates Executive Committee

of Longridge Town Council to be held on

**Wednesday 22nd January 2020 at 6pm**

in the Station Buildings, Berry Lane, Longridge



Andrea Pownall

Town Clerk

**1. To Receive Apologies**

**2. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**3. Approval of Minutes**

**To resolve to approve** as a correct record the Minutes of

Estates Executive Committee held on 27th November 2019

**4. Public Time**

To invite and listen to issues raised by members of the public

**5. CCTV Provision**

**To discuss** the maintenance fee for CCTV for Station Buildings and **agree** service package offered.

**6. Caretaker/handyman for Station Buildings and Estates Facilities**

**To discuss** the attached report from Town Clerk. Committee to agree if it is to be a caretaker/handyman or continue with the employment of a facilities management company.

**7. Energy Certificate - Station Cafe**

In view of the confidential nature of the business to be transacted, the Council may resolve to exclude to exclude members of the press and public

**Date of Next Meeting - 26th February 2020**